

## CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number \_\_\_\_\_

Meeting Type: Regular

Meeting Date: 6/14/2012

Action Requested By:  
Police

Agenda Item Type  
Select...

Subject Matter:

Police Records Clerk Vacancies

Exact Wording for the Agenda:

Request to fill 5 Police Records Clerk vacancies.

**Note: If amendment, please state title and number of the original**

Item to be considered for: Action

Unanimous Consent Required: Select...

Briefly state why the action is required; why it is recommended; what Council action will provide, allow and accomplish and; any other information that might be helpful.

Current manpower is significantly understaffed.

Associated Cost:

Budgeted Item: Select...

MAYOR RECOMMENDS OR CONCURS: Select...

Department Head: 

Date: 5/11/2012